

## MINUTES OF PRE-BID MEETING

### RFP For “Empanelment of Consultant for carrying out HR Regulatory- Statutory Compliance applicable to PNBCSL.

Date & Time: 20.09.2024 at 3.00 PM

Venue: Meeting held via video conferencing

### Agenda: Pre-bid meeting for RFP For “Empanelment of Consultant for carrying out HR Regulatory- Statutory Compliance applicable to PNBCSL.

The following bidders were present at the pre-bid meeting:

S.No.	bidders/Firm Name	Name of prospective
1	Manpower Group	Sh. Vivek Kumar
2	Karma Management Global Consulting Solution P Ltd	Sh. Tejas Mahadik
3	MYND integration Solution	Sh. Kumar G N Sh. Karan Mehta
4	Raman B Associate	Sh. Avikant Gupta

In order to bring uniformity and clarity among the prospective bidders on various terms and conditions as mentioned in the RFP document, the pre-bid meeting was organized to address the queries raised by the bidders for the said RFP. The committee clarified the queries pointwise raised by the bidders and the same is recorded. The clarifications arrived thereof are indicated as under:

S.No	Bidders	Queries/Suggestions	Response
1.	Manpower Group	1. Total Head counts for required services. 2. Brief of Scope of work	a. Currently 83 and it will go up to 150 in FY 2024-25 and 151 to 300 in FY 2025-26. b. Explained the mentioned Scope of work as per RFP
2.	Karma Management Global Consulting Solution P Ltd	1. Office Locations 2. Compliance as per office locations 3. How many Vendors are empanelled with their Head counts. 4. Execution of vendor compliance audit.	a. Presently PNBCSL have Business operations under 7 Territory which covers presence of PAN India with centralized database. b. Required Compliances will also ensure the compliances as per locations. c. 7 manpower vendors are empanelled to provide the outsource manpower and presently around 500 sales executives are working which will increased to 2000 during the FY 2024-25.



			d. Audit may conduct physically or online mode.
3.	MYND integration Solution	<ol style="list-style-type: none"><li>1. It is mentioned that currently PNB CSL operates in 7 territories in Delhi, Mumbai, Kolkata, Chandigarh, Hyderabad, Bhopal &amp; Lucknow cities, however we request the total number of Offices across these cities.</li><li>2. We request solicitation on the total number of vendors/contractors to factor in the applicable cost.</li></ol>	<ol style="list-style-type: none"><li>a. Presently PNB CSL have Business operations under 7 Territory which covers presence of PAN India with centralized database.</li><li>b. 7 manpower vendors are empanelled to provide the outsource manpower and presently around 500 sales executives are working which will increased to 2000 during the FY 2024-25.</li></ol>
4.	Raman B Associate	<ol style="list-style-type: none"><li>1. Asking for relaxation in Eligibility Criteria clause 14 S. No 2.</li><li>2. Also requested for relaxation in eligibility criteria clause 14 S.No 4</li></ol>	<ol style="list-style-type: none"><li>a. PNB CSL will follow the Eligibility criteria mentioned in RFP documents.</li><li>b. Amendments/ clarifications will be issued for the information for all the intending bidders</li></ol>
5.	Shailja Corporate Services (Vide received e-mail Dated 14.09.2024)	<ol style="list-style-type: none"><li>1. Total No of employees hired directly.</li><li>2. No of Vendors</li><li>3. No of Employees hired through vendors</li><li>4. No of Branches / office locations.</li></ol>	<ol style="list-style-type: none"><li>a. Currently 83 and it will go up to 150 in FY 2024-25 and 151 to 300 in FY 2025-26.</li><li>b. 7 manpower vendors are empanelled to provide the outsource manpower</li><li>c. presently around 500 sales executives are working which will increased to 2000 during the FY 2024-25.</li><li>d. Presently PNB CSL have Business operations under 7 Territory which covers presence of PAN India with centralized database</li></ol>